



PLANTS PEOPLE
POSSIBILITIES

Kew Gardens – Guided Tour Booking Form

Pre-booked guided walking tours for groups

Please refer to the explanation page entitled **Pre-booked tours** then complete and return this form by post to **Guided Tours, Museum No. 1 Royal Botanic Gardens, Kew, Richmond, Surrey TW9 3AB**, by fax **020 8332 5640** or by email attachment tours@kew.org by the 10th of the month prior to your visit. Forms received after the 10th will incur a surcharge of £10 per guide. If you are a group of 10 or more, you can book discounted entry by calling our group bookings line **020 8332 5648** or downloading the **Group Visit Booking Form** from our website www.kew.org.

TOUR DETAILS

Date	Day	Preferred start time	Preferred start point
Type of Tour. Please tick	Intro to Kew Gardens <input type="checkbox"/>	Current Festival <input type="checkbox"/>	Individually Themed <input type="checkbox"/>

YOUR DETAILS

Name of group		Contact on day	
Booking contact		Mobile on day	
Address to send confirmation to		No. in group	
		No. on tour	
		Mode of travel to Kew	
Email		Time of arrival	
Telephone		Gate of arrival	

DESCRIPTION OF GROUP AND ANY SPECIAL REQUIREMENTS FOR THIS VISIT

Please include any helpful information for our guides to better understand the nature, horticultural/botanical knowledge-base and interests of your group

COST OF TOUR/S

No. of guides required (15 per guide)		Total cost @ £40 per guide (£50 if late booking)	£
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PAYMENT OPTIONS (Please tick preferred option.)

<input type="checkbox"/>	I will be paying for discounted group entry and guided tours together, using the Group Visit Booking form
<input type="checkbox"/>	I am paying for tours separately and enclose a cheque payable to Royal Botanic Gardens, Kew
<input type="checkbox"/>	I am paying for tours separately. Please debit my credit/debit card. My details are as follows:

CREDIT/DEBIT CARD DETAILS

Card No.		Security No. (last 3 digits on back)	
Valid from		Expiry Date	
Billing address (if different from details above)			