

Kew Gardens and Kew Palace group booking form

For visits between 1 April 2009 and 31 March 2010

This form is for groups of 10 or more paying in advance.

If you have any questions about your booking please contact us on 020 8332 5648.

To book Kew Gardens only

Complete Section A and return with payment at least 14 days before your visit.

To book Kew Palace and Kew Gardens

Call our group booking line on 020 8332 5648 well in advance of your visit to reserve your entry time for Kew Palace. Then complete Sections A and B and return the form.

To book a guided tour of Kew Gardens

Complete the separate Guided Tour Booking Form (available at www.kew.org/groups) and return by the 10th day of the month before your visit. If you then complete Sections A and C of this form we can take payment for your visit and guides in one transaction.

Your Details

Day of visit	<input type="text"/>	Name of group	<input type="text"/>
Date of Visit	<input type="text"/>	Booking contact	<input type="text"/>
Address <input type="text"/>			
<input type="text"/>		Postcode	<input type="text"/>
Tel	<input type="text"/>	Email	<input type="text"/>
Where did you hear about group visits to Kew? <input type="text"/>			

Section A: Booking Entry to Kew Gardens

The prices listed below represent a 15% discount on full entry price. This is for groups paying in advance. If you plan to pay on the day there is no need to book. On the Day groups receive a 10% discount on full entry price (see www.kew.org/groups for details).

	No. in group	Price for visits between 1 April 2009 and 31 March 2010	Total (£)
Adults	<input type="text"/>	@ £11	<input type="text"/>
Concession*	<input type="text"/>	@ £9.30	<input type="text"/>
Children**	<input type="text"/>	@ FREE	<input type="text"/>
Total in group <input type="text"/>		Tickets total	£ <input type="text"/>

Section B: Booking Entry to Kew Palace (open 10 April to 27 Sept 2009)

The prices below represent a 10% group discount from the full entry price. Please note that as Kew Palace is situated within Kew Gardens you must have tickets for the Gardens in order to gain entry to the palace. Call 020 8332 5648 to book an entry time before completing this form.

Please note your agreed entry time to the palace here am/pm

	No. in group	Price	Total (£)
Adults	<input type="text"/>	@ £4.50	<input type="text"/>
Concession*	<input type="text"/>	@ £4.05	<input type="text"/>
Children**	<input type="text"/>	@ FREE	<input type="text"/>
Total in group <input type="text"/>		Tickets total	£ <input type="text"/>

*Concessions are visitors over 60, students and disabled visitors. **Children are 17 and under. Essential carers are offered free entry.

Section C: Booking a Guided Tour of Kew Gardens

Please note that in order to arrange a guide for you we need you to return a separate Guided Tour Booking Form by the 10th day of the month prior to your visit. These are available on our website www.kew.org/groups or by calling our tour booking line on 020 8332 5604 and should be sent direct to our Guide Coordinator. In order for us to take payment for your guided tour, please complete the details below and add the charge to your total at the bottom:

No. of guides needed (1 guide per 15 people) @£40 per guide or £50 after the 10th.....Guides total **£**

Payment Details

Please note that once payment has been taken, no refunds can be given and no amends can be made to your booking.

Please total your payments for section A, B, CTotal **£**

I enclose a cheque payable to: **Royal Botanic Gardens, Kew, or** Date / /

Please debit my

Visa Delta Mastercard Switch Amex

Name of card holder:

Card No.

Signature

Switch only

Issue No.

Valid from /

Expiry date /

Travel Trade Office, Royal Botanic Gardens, Kew, Richmond, Surrey, TW9 3AB

Tel: +44 (0)20 8332 5648 Fax: +44 (0)20 8332 5610 email: groups@kew.org