

# Kew Gardens – Guided Tour Booking Form



PLANTS PEOPLE  
POSSIBILITIES

Please refer to the explanation page entitled [Pre-booked tours](#), then complete and return this form to the address below, to be received by the 10th day of the month prior to your visit. Forms received after the 10th will incur a surcharge of £10 per guide.

**Guided Tours, Museum No. 1, Royal Botanic Gardens, Kew, Richmond, Surrey TW9 3AB**

Tel: +44 (0) 20 8332 5604 Fax: +44 (0) 20 8332 5640 email: [tours@kew.org](mailto:tours@kew.org)

If you are a group of 10 or more, you can book discounted entry by calling our group bookings line on 020 8332 5648 or downloading the [Group Visit Booking Form](#) from our website. If you have already booked or intend to book a group visit, please tick here

## Contact Details

① Name of group: <input type="text"/>	Date of Visit: <input type="text" value="DD / MM / YR"/> Day of visit: <input type="text"/>
<input type="text"/>	Tel: <input type="text"/>
Booking contact: <input type="text"/>	Fax: <input type="text"/>
Address to send confirmation to: <input type="text"/>	e-mail: <input type="text"/>
<input type="text"/>	Contact on day: <input type="text"/>
<input type="text"/>	Mobile on day: <input type="text"/>
Postcode: <input type="text"/>	Mode of travel to Kew: <input type="text"/>

## Guided Tours

② No. of people in group: <input type="text"/>	No. requiring tour: <input type="text"/>	Time of arrival: <input type="text"/>	Preferred start time of tour: <input type="text"/>
Start point: <input type="text"/>	End point (if required): <input type="text"/>		
Please specify any relevant special needs (mobility, sensory impairment, wheelchairs etc) <input type="text"/>			
Please describe your group <input type="text"/>			
<b>Please enter the number and types of tours required:</b> General <input type="checkbox"/> Festival <input type="checkbox"/> Themed <input type="checkbox"/>			
If selecting a themed tour or a number of themed tours, please refer to the <a href="#">Themed tours</a> page, and enter your preferred theme(s): <input type="text"/>			
Foreign language requirement (if any) <input type="text"/> Will there be an interpreter with the group? Yes <input type="checkbox"/> No <input type="checkbox"/> <small>(General tours only)</small>			

## Payment details

③ <b>NO. OF GUIDES REQUIRED</b> (15 people per guide) <input type="text"/>	<b>GUIDES TOTAL @ £40 per guide:</b> (£50 if late booking) £ <input type="text"/>	
<input type="checkbox"/> I will be paying for discounted group entry and guided tour(s) together, using the <a href="#">Group Visit Booking Form</a>		
<input type="checkbox"/> I am paying for tours separately and enclose a cheque payable to: <b>Royal Botanic Gardens, Kew</b>		
<input type="checkbox"/> I am paying for tours separately. Please debit my credit/debit card		
Card No. <input type="text"/>	Switch only <input type="text"/> Issue No. <input type="text"/>	Valid from: <input type="text"/>
Security Number (last 3 digits on signature strip) <input type="text"/>		Expiry date: <input type="text"/>
Details of billing address if different from contact address above: Address number/s: <input type="text"/> Postcode: <input type="text"/>		

Signature

Date:



WORLD HERITAGE SITE